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COUNCIL OF THE YEAR



Barry Keel
Chief Executive

Plymouth City Council
Civic Centre
Plymouth PL1 2AA

www.plymouth.gov.uk/democracy

Date 9 December 2011

Please ask for: Nicola Kirby, Senior Democratic Support Officer (Cabinet)
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APPOINTMENTS PANEL

Date: Monday 19 December 2011

Time: 9.00 am

Venue: COUNCIL HOUSE, PLYMOUTH (next to the Civic Centre)

Members:

Councillors Ball, Bowyer, Evans, Fry, Lowry, Mrs Pengelly and Peter Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

Barry Keel
Chief Executive

APPOINTMENTS PANEL

AGENDA

PART I – PUBLIC MEETING

1. APPOINTMENT OF CHAIR AND VICE CHAIR

The panel will appoint a Chair and Vice-Chair for this meeting.

2. APOLOGIES

To receive apologies for non-attendance submitted by Panel Members.

3. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on the agenda.

4. MINUTES

(Pages 1 - 2)

The Panel will be asked to confirm the minutes of the meeting on 23 November 2011.

5. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

6. EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph(s) 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

**7. SENIOR MANAGEMENT STRUCTURES: PROCESS TO FOLLOW
AND DECISIONS (E1)**

The Chief Executive will submit a written report on the establishment of the new posts set out in the Head of Paid Service's report to the City Council on 5 December 2011 in relation to a proposed new structure of the Senior Management Team.

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Appointments Panel

Wednesday 23 November 2011

PRESENT:

Councillor Pengelly, in the Chair.
Councillor Fry, Vice Chair.
Councillors Ball, Bowyer, Evans, Lowry and Peter Smith.

Also in attendance: Barry Keel (Chief Executive) and Mark Grimley (Assistant Director for Human Resources and Organisational Development).

The meeting started at 10 am and finished at 2.45 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **APPOINTMENT OF CHAIR AND VICE CHAIR**

Agreed that Councillor Mrs Pengelly is appointed Chair and Councillor Fry is appointed Vice Chair for this particular meeting.

2. **DECLARATIONS OF INTEREST**

There were no declarations made by Members in accordance with the code of conduct.

3. **MINUTES**

Agreed that the minutes of the meeting held on 2 November 2011 are confirmed as a correct record.

4. **CHAIR'S URGENT BUSINESS**

There were no items of Chair's urgent business.

5. **EXEMPT BUSINESS**

Agreed that under Section 100A(4) of the Local Government Act 1972 the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

6. **APPOINTMENT OF THE DIRECTOR OF STRATEGIC RESOURCES (EI)**

Agreed that –

- (1) the title is changed to the Director of Corporate Services;
- (2) Adam Broome is appointed as the Director of Corporate Services.

7. **APPOINTMENT OF DIRECTOR OF PLACE (EI)**

Agreed that Anthony Payne is appointed as the Director of Place.

8. **APPOINTMENT OF THE DIRECTOR OF PEOPLE (EI)**

Agreed that Carole Burgoyne is appointed as the Director of People.